

Getting Organized

It is essential to be organized through the process. This can minimize stress and expenses. Bellow is an example of how you can set up your notebook. Because everyone's situation is different you may need to modify the organization as you go through your process. Another option is to keep digital files in a cloud if that is your preference. It is beneficial to get organized early and stay organized.

Section	Tabs
30001011	1403
The Basics	To Do's
	Team of Resources/Support
	My Personal Story
	My Priorities
	Divorce Information Checklist
	Children – Life Event Planning
	Pre-Nuptials
Financial	Assets (Own)
	Debts (Owe)
	Income (Earnings)
	Expenses (Spend)
	Taxes
	Other
Legal	Attorney Documents
	Agreements
	Final Judgement
	Parenting Plan
	Alimony
	Child Support
	Other
Post-Divorce	Budget
	Income Ideas
	Emotional Health
Sample Docs	Final Judgement
	Parenting Plan
	Collaborative Agreements
	Other

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